

**CITY OF BLOOMINGTON  
parks and recreation**

**A-1**

**05/22/2012**

**Board of Park Commissioners  
Regular Meeting  
Minutes**

Tuesday, April 24, 2012  
4:00 – 5:30 p.m.

Parks Conference Room  
401 N. Morton St.

**CALL TO ORDER**

The meeting was called to order by Mr. Carter at 4:00 p.m.

**Board Present:** John Carter, Les Coyne, Joe Hoffmann

**Board Absent:** Jane St. John

**Staff Present:** Mick Renneisen, Judy Seigle, Becky Higgins, Kristy LeVert, Dee Tuttle, Amy Shrake, Jeigh Hockersmith, Mark Sterner, Megan Schwartz, Leslie Brinson, Kim Ecenbarger, Julie Ramey, Bev Johnson, Bill Ream, Rob Gilchrist, John Turnbull, Dave Williams

**Intern:** Josh Powell

**A. CONSENT CALENDAR**

- A-1. Approval of Minutes of April 3, 2012 Meeting
- A-2. Approval of Claims Submitted April 4 – April 23, 2012
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report

Mr. Hoffmann made a motion to approve the Consent Calendar as presented. Mr. Coyne seconded the motion. Motion unanimously carried.

**B. PUBLIC HEARINGS/APPEARANCES**

**B-1. Public Comment Period**

No public comment at this time.

**B-2. Bravo Award – Mike Boggs – Bloomington Youth Basketball**

Ms. Brinson addressed the Board and presented the April Bravo Award to Mike Boggs for his volunteer hours with the Bloomington Youth Basketball Program. She stated that Mr. Boggs focuses on the fundamentals of the game using a positive, supportive and patient approach. Mr. Boggs has been a volunteer coach in the Bloomington Youth Basketball program since the fall of 2010. He began at the Benjamin Banneker Community Center and continued into the basketball programs at the TLRC. He has coached in a total of five seasons over the past two years. Not only has he coached his son's Kindergarten teams, but has also coached in the 7/8<sup>th</sup> grade boys division. He has assisted in many player evaluations and continues to offer his support whenever needed.

Mr. Boggs addressed the Board and thanked the staff and the Board for their support of the youth basketball program. He stated that he has lived in many places and Bloomington is one of the best places he has ever lived, adding that the Parks system contributes greatly to the success of the Bloomington community. He also thanked his wife and family who support him so he can volunteer his time.

### B-3. Staff Introductions – Megan Schwartz, Jeigh Hockersmith

Ms. Schwartz introduced herself to the Board stating that she is the new Membership Coordinator with the TLRC. She graduated from Indiana University in 2009 with a degree in Kinesiology with a Fitness Specialist major. Much of her time was spent learning to do fitness assessments, interpretation, and prescriptions as well as obtaining ACE personal training certification. She has worked in part-time seasonal capacity at the TLRC for the past three years and has gained invaluable experience. Her work at the TLRC has included group exercise instruction, personal training, completing duties as both fitness and concessions attendant, building supervision, serving as health/wellness supervisor and creating and maintaining the TLRC Member Rewards Program. She is very excited to be working as the Membership Coordinator.

Ms. Hockersmith introduced herself to the Board and stated that she recently started her new position with the department as the Sports/Facility Coordinator. She comes to Bloomington from Montgomery County where she was with the Boys and Girls Club for ten years. She is very excited to be in Bloomington and looks forward to her tenure with the department.

### B-4. Staff Recognition - none

## **C. OTHER BUSINESS**

### C-1. Review/Approval of Partnership Agreement with Ivy Tech College for Kids Program

Ms. Shrake addressed the Board seeking approval of the partnership agreement with Ivy Tech College for Kids Program. She stated that this is the fifth summer that Ivy Tech has partnered with the department to offer College for Kids summer camp program in conjunction with Kid City camps. The program offers morning classes through Ivy Tech and afternoon camp activities through Kid City camps in Rhino's Youth Center for youth ages 11-14. She introduced Jeffrey Allen, Program Manager with Ivy Tech State College.

Mr. Hoffmann made a motion to approve the partnership agreement with Ivy Tech for College for Kids. Mr. Coyne seconded the motion. Motion unanimously carried.

### C-2. Review/Approval of Partnership Agreement with Special Olympics Monroe County

Ms. Shrake approached the Board seeking approval of the partnership agreement with Special Olympics Indiana - Monroe County (SOIMC). She stated that this partnership has been in existence since and allows the department to continue supporting sports for individuals with disabilities and offers SOIMC flexibility with their programming. The department will continue to facilitate SOIMC's requests for fields and facilities and assist with marketing programs.

Mr. Coyne made a motion to approve the partnership agreement with Special Olympics Indiana – Monroe County. Mr. Hoffmann seconded the motion. Motion unanimously carried.

### C-3. Review/Approval of Partnership Agreement with IURPTS, Eppley Institute, Visit Bloomington and IPRA to Host the 2013 IPRA State Conference

Ms. Higgins addressed the Board seeking approval of the partnership agreement with IURPTS, Eppley Institute, Visit Bloomington, and IPRA to host the 2013 IPRA State Conference in January 2013. The department last hosted the event in 2009 and she attributed much of its success to the strong collaboration of the partners. The partners include IPRA, IU Department of Recreation, Parks and Tourism Studies, Eppley Institute, and the Bloomington/Monroe County Convention and Visitors Bureau.

Mr. Hoffmann made a motion to approve the partnership agreement with IURPTS, Eppley Institute, Visit Bloomington and IPRA to host the 2013 IPRA Conference. Mr. Coyne seconded the motion. Motion unanimously carried.

### C-4. Review/Approval of Change in Parks Policy 14010 Regarding Volunteers and Adding an Addendum Pertaining to Youth Sport Coaches

Mr. Turnbull addressed the Board seeking approval of an addendum to Policy 14010 regarding volunteer youth sport

coaches. He stated that, more emphasis is being placed on screening and scrutinizing volunteer youth coaches. Many youth organizations have developed specific policies as they relate to the guidelines of adults and with children. Staff feels it is important to outline and formalize what has been the practice involving youth sports coaching requirements. The following has been added to Policy 14010 to reflect these changes:

***Volunteer Youth Sport Coaches***

***The head coach will be required to complete a federation, association, or a recognized certification program. The certification must be current for that coaching season. Examples of acceptable programs are NYSCA, ASA, USA Hockey, USTA. Parks staff will be consulted and approve of the certification program for each sport/sport activity.***

***The head coach and designated assistants will be required to complete the Criminal History Background Check form and procedure.***

***The head coach and designated assistants will be required to fill out the Volunteer Form Document with the City of Bloomington Parks and Recreation Department.***

***No head coach or assistant or adult helper should be alone with a child. For example; if in a dugout, locker room, or any part of a facility, two adults need to be present. It is strongly recommended that if a car-pooling situation arises, two adults be present in the car. At the very least, multiple children should be present at all times in a car-pooling situation.***

Mr. Coyne made a motion to approve the changes to the Volunteer Policy 14010 regarding youth sport volunteers. Mr. Hoffmann seconded the motion. Motion unanimously carried.

**C-5. Review/Approval of Naming Request for Junior League Field at Winslow Sports Park**

Mr. Renneisen addressed the Board seeking approval of the request to name a field at Winslow Sports Park for David Hamilton. Mr. Hamilton was a long-time volunteer in the youth baseball program and served in a volunteer capacity for many years in roles from coaching to administration. Following Mr. Hamilton's passing earlier this year, his family submitted a letter petitioning to honor their father by naming the North/East baseball diamond at Winslow Sports Complex, *The David Hamilton Diamond*.

Susie Hamilton addressed the Board and stated that since her husband's passing, the family has discussed a couple of options to name a field or portion of the Winslow Sports Complex after her husband. She introduced her sons, Jason and Torry.

Torry Hamilton addressed the Board and stated that he and his brother Jason have further discussed opportunities for honoring their father. Initially the family had hoped to name one of the Babe Ruth Fields after their father. After learning that those fields have already been memorialized, they hoped to name one of the Junior League Fields after him. After further discussion, the brothers would now like to consider having the facility on the south side of Winslow Sports Complex (the Babe Ruth side) named after their father. Because he was actively involved in youth baseball for several years, a civic leader, and his family has a connection to the Winslow property, they feel it is appropriate and would be a great way to memorialize his name. He introduced family friend, Charles Stone.

Charles Stone addressed the Board and stated that he coached in youth baseball for several years because of Mr. Hamilton. He feels it would be very appropriate to name a portion of the complex after Mr. Hamilton because of his many years of dedication to the sport and the facility.

Mr. Hoffmann made a motion to table this item until more information can be gathered regarding the naming of the facility. Mr. Coyne seconded the motion. Motion unanimously carried.

**C-6. Review/Approval of Agreement with Bloomington Junior League Baseball**

Ms. Tuttle addressed the Board seeking approval of the agreement with Bloomington Junior League Baseball (BJLBA) to provide youth baseball at Bryan and Winslow Parks. She stated that this program is for youth ages 5-12 and serves over 700 players. Practices and games are conducted at the Winslow Sports Complex and Bryan Park fields #1 and #2 Monday

through Sunday beginning in April and ending in October. BJLBA offers a regular and fall season, travel play and hosts district and invitational tournaments.

Mr. Hoffmann made a motion to approve the agreement with BJLBA. Mr. Coyne seconded the motion. Motion unanimously carried.

#### C-7. Review/Approval of Concessions Agreement with BJLBA

Ms. Tuttle addressed the Board seeking approval of the agreement with BJLBA for the Winslow Sports Complex North Concessions. She stated that the organization uses profits from the concessions sales to offset program costs and other related expenditures.

Mr. Hoffmann made a motion to approve the agreement with BJLBA for the Winslow Sports Complex North Concessions. Mr. Coyne seconded the motion. Motion unanimously carried.

#### C-8. Review/Approval of Agreement with Babe Ruth Baseball

Ms. Tuttle addressed the Board seeking approval of the agreement with Babe Ruth Baseball Association (BRBA) to provide youth baseball at Winslow Park. She stated that this program is for youth ages 13-18 and serves over 200 players. Practices and games are conducted at the Winslow Sports Complex Monday through Sunday beginning in April and ending in October. BJLBA offers a regular and fall season, travel play and hosts district and invitational tournaments.

Mr. Hoffmann made a motion to approve the agreement with BRBA. Mr. Coyne seconded the motion. Motion unanimously carried.

#### C-9. Review/Approval of Concessions Agreement with Babe Ruth Baseball

Ms. Tuttle addressed the Board seeking approval of the agreement with BRBA for the Winslow Sports Complex South Concessions. She stated that the organization uses profits from the concessions sales to offset program costs and other related expenditures.

Mr. Hoffmann made a motion to approve the agreement with BRBA for the Winslow Sports Complex South Concessions. Mr. Coyne seconded the motion. Motion unanimously carried.

#### C-10. Review/Approval of Facility Use Agreement with MCUM for Use of Mills Pool

Mr. Gilchrist addressed the Board seeking approval of the facility use agreement with Monroe County United Ministries (MCUM) for use of Mills Pool. He stated that MCUM has used Mills Pool for their Childcare program for many years. Their visit occurs one hour before normal operating hours. Because of the long history of cooperation and because of MCUM's charitable structure, the department has agreed to continue this practice. MCUM will cover direct staffing costs during their visit, in addition, they will pay regular admission fees for children in their program that do not qualify for seasonal fee waiver passes.

Mr. Hoffmann made a motion to approve the facility use agreement with MCUM for use of Mills Pool. Mr. Coyne seconded the motion. Motion unanimously carried.

#### C-11. Review/Approval of Pool Season Pass Exemption for Middle Way House

Mr. Gilchrist addressed the Board seeking approval of the pool season pass exemption for Middle Way House. He stated that Middle Way House provides temporary shelter for women and children who are fleeing domestic violence. The shelter is a safe place for families until they have found permanent shelter. It is staff's recommendation to provide these families with a single season pass that can be used (transferred from resident to resident) by their residents. This service was provided to Middle Way House residents intermittently from 1987 – 2008 and annually since 2008.

Mr. Hoffmann made a motion to approve the pool season pass exemption for Middle Way House. Mr. Coyne seconded the motion. Motion unanimously carried.

#### C-12. Review/Approval of Resolution 12-04 to Acquire the Black Lumber Railroad Spur

Mr. Renneisen addressed the Board seeking approval of Resolution 12-04 to acquire the Black Lumber Railroad Spur. He stated that the department was approached in 2005 by Black Lumber Company expressing an interest selling the abandoned railroad corridor that runs from E. Walnut Street to W. Henderson Street. The section of the corridor, approximately .32 miles, once served their business and links to the Switchyard property now owned by the City. The two parties have agreed upon the \$10,000 purchase price and City Legal has completed the purchase agreement. In addition, a permanent 8' fence along the property line must be installed by the City upon completion of improvements to the corridor. He added that the City Council approved the appropriation of funds from the Parks Land Acquisition Fund on March 24 to acquire the property.

Mr. Hoffmann made a motion to approve Resolution 12-04 approving the purchase of property from Black Lumber Company. Mr. Coyne seconded the motion. Motion unanimously carried.

#### C-13. Review/Approval of Resolution 12-05 to Allow for the Sale of Beer at Cascades Golf Course

Mr. Renneisen addressed the Board seeking approval of Resolution 12-05 to allow for the sale of beer at Cascades Golf Course. He stated that, if approved, the City Council must also revised ordinance 14.36.090 (Unlawful Conduct) to allow for the sale of alcohol at the golf course. Currently, the ordinance allows for consumption of alcohol in the Clubhouse. The golf market has been somewhat flat for a while. Additional golf course facilities constructed in the local market in the late 90's early 2000's has contributed to keeping the price of golf relatively flat in the local market in the past decade. While revenue streams remain flat, operational costs (gas, water, labor, equipment, supplies) continue to increase. Adding an additional revenue stream to the golf course operation makes sense in today's market conditions. Information was obtained from other similar municipal golf course operations. Estimated revenue for selling beer ranges from \$18,250 - \$32,350 annually. Risk Management/Legal was consulted on this matter and prepared a memo that addresses risk factors and other issues. Their conclusion is that they are comfortable with selling beer at Cascades Golf Course. The City should obtain a liquor liability policy prior to selling alcohol, and Parks should carefully select employees who will be authorized to sell beer. Diligent supervision of those employees will be required.

Mr. Hoffmann asked if there was sense of quantities that would be allowed.

Mr. Renneisen stated that the coolers would be 6-pack sized reusable coolers that would be provided by the department.

Mr. Hoffmann asked if there are any concerns with the course being so close to Bloomington High School North.

Mr. Renneisen stated that there is a fence and is really no different than what currently happens now.

Mr. Hoffmann expressed concerns about the department selling the alcohol and it ending up in high school students' possession.

Mr. Carter stated that the high school does have a closed campus and feels that it doesn't put the department at any higher risk than current practices.

Mr. Coyne added that the department must continue to use discretion about alcohol-related advertising and sponsorships.

Mr. Hoffmann made a motion to approve Resolution 12-05 to allow for sale of beer at Cascades Golf Course with the understanding that staff will do additional research on any liability issues with the proximity to Bloomington High School North. Mr. Coyne seconded the motion. Motion unanimously carried.

Mr. Forrest Cooper addressed the Board and stated that he moved to Bloomington in 1965 and has been a member of Cascades Golf Course ever since. He expressed concerns about capital investments at the facility. He recently invested in

a locker at the facility so that he can ride his bicycle to the course. However, the lockers are too small to accommodate his golf bag and clubs and feels they are somewhat useless.

## **D. REPORTS**

### **D-1. Recreation Division – Community Events Report**

This item was tabled until a later meeting.

### **D-2. Operations Division – Switchyard Park Master Plan Update**

Ms. LeVert addressed the Board and introduced Kevin Osborne from Rundell, Ernstberger and Associates.

Mr. Osborne addressed the Board and provided them with an update on the process. He stated that a full multi-disciplinary team of consultants is working on the project, including: Butler, Fairman and Seufert; Eden Collaborative; Greenstreet; Bledsoe Riggert Guerrettaz; Bruce Carter Associates; and Eco Logic. The four phases of the project include: Phase I – Inventory and Assessment of Existing Conditions – October 2011 – January 2012; Phase II – Analysis of Opportunities and Constraints – January – April 2012 (nearly complete); Phase III – Design Workshop – May – June 2012; Phase IV – Preliminary and Final Master Plan – June – September 2012. The final design master plan will be presented to the Board for approval in September 2012. The inventory includes its history, traffic patterns, site conditions, etc. Several meetings with key organizations and groups have been held to help gain the inventory and knowledge of the site. Similar parks from around the world have been researched to determine elements that work well in this type of setting. One of the constraints of the property is the rail banking. This area was legally set aside and preserved in case the railroad decided it needed to re-establish service. It primarily includes the existing B-Line Trail. One of the other constraints is the environmental conditions, mainly soil conditions. The entire site is covered with coal ash and cinders, but it is easy to remediate with cover material. This also provides opportunities to change the look of the property. The floodway and flood plain of Clear Creek will also need to be addressed. Access to the park is also being addressed, including pedestrian, bicycle and vehicular. Extending Hillside through the park to Adams Street would allow for improving intersections along Grimes and Walnut and other intersections, and is something that would need to be studied at length. Several quality trees and vegetation exist along the property as well as a lot of invasive plants. Upcoming public input opportunities include: April 28 – Open House; May 2 – Senior Expo; May 12 & May 19 – Farmers' Market; May 14 – Design Workshop Open Mic; May 17 – Concept Presentation. Design Workshop Schedule: May 14 – Stakeholder Meetings & Open Mic; May 15 – Initial Concept Development and Presentation; May 16 – Refine Selected Concepts; May 17 – Refine Selected Concepts & Public Presentation.

Mr. Coyne offered his thanks to the other City departments that have been involved in this project including, City Legal, City Engineering, Public Works, Economic and Sustainable Development.

Mr. Hoffmann stated that this as a park site and redevelopment around the site, makes it a challenging project and he encouraged the public and Plan Commissioners to provide input on this project during the early phases of the project. He also added to be cautious of flood plain issue and be “creative” with the boundaries.

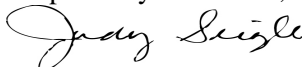
### **D-3. Sports Division – No Report**

### **D-4. Administration Division – No Report**

## **ADJOURNMENT**

Meeting adjourned at 5:30 p.m.

Respectfully Submitted,



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Judy Seigle, Secretary Board of Park Commissioners